Getting Started – Configuring Your Computer Network Settings

Mitchell Telecom uses the following for their mail server setup: Server Type: **POP3** Incoming Mail Server: **pop.mitchelltelecom.net** Outgoing Mail Server: **mail.mitchelltelecom.net**

How to Set Up Windows Live Mail for Vista and Windows 7

Start Windows Live Mail

There are many ways to start Windows Live Mail, but here's a sure-fire way to find and start it.

- 1. Click the **Start** button.
- 2. Point to **All Programs**.
- 3. Click **Windows Live** and then click **Windows Live Mail**.

Set Up an Windows Live E-Mail Account in Windows Vista Operating System

4. On the **Tools** menu, click **E-mail Accounts**.



5. Select **Add a new e-mail account**

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6. Select **POP3** e-mail server used for your account, and then click **Next**.

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Curriero Martino	4 message(s), 2 unread	Original Message From: ull To:::sichenon@gmail.com : melodywatt@hotmail.com : josthanyj@comcast.net : 'CAROLYN bavdsterg@gmail.com Sent Tuesday, July 15, 2008 8:25 PM Subject: FW: FW: Well said	L WINEORG' ; 'Christing Haron' ;	

7. In the appropriate boxes, type the information given to you by Mitchell Telecom.

- > Your Name
- Your E-mail Address
- > The name of the incoming e-mail server: **pop.mitchelltelecom.net**
- > The name of the outgoing e-mail server: **mail.mitchelltelecom.net**
- Your User Name
- Your Password

Notes:

You have the option of having Windows Live remember your password by typing it in the **Password** box and selecting the **Remember password** check box. While this means that you won't have to type in your password each time you access the account, it also means that the account is vulnerable to anyone who has access to your computer.

- 9. Click **Next**.
- 10. Click **Finish**.

Set Up an Windows Live E-Mail Account in Windows 7 Operating System

Start Windows Live Mail

There are many ways to start Windows Live Mail, but here's a sure-fire way to find and start it.

- 1. Click the **Start** button.
- 2. Point to **All Programs**.
- 3. Click **Windows Live** and then click **Windows Live Mail**.
- 4. Click add email account on the Left Side of the Screen and the following window should appear

Add an E-mai	il Account
Please enter	r your e-mail account information below:
<u>E</u> -mail addre	ss: ↓
Password:	
<u>H</u> ow should	your name appear in e-mail sent from this account?
Display Nam	
	For example: John Smith
Manually	configure server settings for e-mail account.
	<u>N</u> ext Cancel

- 6. In the appropriate boxes, type the information given to you by Mitchell Telecom.
 ➢ Your E-mail Address

 - > Your Password
 - ➢ Your Name
- 7. Click Manually Configure server settings for email accout and click Next

0	Add an E-mail Account					
Where can I find my e-mail server information?						
Incoming Server Information						
	My incoming mail server is a POP3 server.					
	Incoming server: Port: 110					
	This server requires a secure connection (SSL)					
	Log on <u>u</u> sing: Clear text authentication					
	Login ID (if different from e-mail address):					
	Outgoing Server Information					
	Outgoing server: Port: 25					
	This server reguires a secure connection (SSL)					
	My outgoing server requires authentication					
	Next Cancel					

- 8. Enter the following information in the Incoming Server and Outgoing Server Fields
 - > The name of the incoming e-mail server: **pop.mitchelltelecom.net**
 - > The name of the outgoing e-mail server: **mail.mitchelltelecom.net**
- 9. Click Next and Finish